

THE QUOTED COMPANIES ALLIANCE ANNUAL GENERAL MEETING (AGM) 2019

**MINUTES OF AGM
HELD at 15 OCTOBER 2019 AT 17:30**

Hogan Lovells International LLP, Atlantic House, Holborn Viaduct, EC1A 2FG

Gervais Williams (GW) opened the meeting and welcomed the members that were present. Tim Ward (TW) then gave a short review of the year. TW expressed his thanks to the Chair, the Treasurer and to the Expert Group Chairs, Deputy Chairs, and members for the work that they do on behalf of the membership.

GW asked if there were any questions. None were raised.

The following business was conducted on an advisory basis:

1. Minutes of the previous AGM

The minutes were approved and duly signed by the Chair.

2. Annual Review

The Annual Review was noted by the meeting.

3. To receive the Financial Statements for the year ended 30 June 2019

The Financial Statements were noted by the meeting.

Ordinary Resolutions of the Meeting:

4. To reappoint UHY Hacker Young LLP as Auditors and to authorise the directors to set the auditors' fees.

The reappointment of UHY Hacker Young and the setting of their fees was approved unanimously.

5. To ratify the appointment of Georgina Brittain as a director of the Company

Georgina Brittain's appointment was ratified unanimously.

6. To ratify the appointment of Peter Harris as a director of the Company

Peter Harris' appointment was ratified unanimously.

7. To reappoint the following as directors of the Company

- Scott Knight BDO LLP
- Claire Noyce Hybridan LLP
- Peter Simmonds dotDigital Group PLC
- Gary Thorpe Clyde & Co LLP

7.1. To reappoint Scott Knight

Scott Knight's reappointment was approved unanimously.

7.2. To reappoint Claire Noyce

Claire Noyce's reappointment was approved unanimously.

7.3. To reappoint Peter Simmonds

Peter Simmonds' reappointment was approved unanimously.

7.4. To reappoint Gary Thorpe

Gary Thorpe's reappointment was approved unanimously.

8. Any Other Business

TW thanked GW for his time as Chair and continued support.

GW then thanked the Board of Directors and team at the QCA for their support during his time as Chair.

GW thanked everyone for attending and noted that Adam McConkey would now take over as Chair from this time.

This concluded the formal business of the Annual General Meeting. The meeting closed at 5.50pm followed by a reception hosted by Hogan Lovells International LLP.